

GREAT AND LITTLE BROUGHTON PARISH COUNCIL
MINUTES OF THE MONTHLY PARISH COUNCIL MEETING HELD
IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 1ST JUNE 2026

PRESENT: Councillors - Martin Coady (Chair), Helen Eldabe, David Smith, and Cathy Williamson

ALSO PRESENT: Clerk to Great and Little Broughton Parish Council: Angela Livingstone. NYC Cllr Griffiths, 17 residents.

26.77 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Robert Jones, Deborah Towler and Chris Tyerman. The reasons for absence were approved by the council.

26.78 TO AGREE THE MINUTES OF THE MEETING HELD ON MONDAY 11TH MAY 2026

The minutes of the meeting held on Monday, 11th May 2026 had been circulated and Parish Councillors had no amendments. These were Approved. There were no matters arising.

26.79 PUBLIC QUESTION TIME - There were a number of residents attending to discuss parking issues and Councillors agreed to move an agenda item forward on the agenda.

26.83.7 Parking Issues/NYC parking restrictions - B1257 Lowcross Drive to Wainstones hotel parking - The Chair reminded of the background that there had been complaints from residents and with the Parish Council's limited powers a request had been made to North Yorkshire Council Highways to look at options available. The response had been shown to residents attending the meeting. Highways had suggested yellow lines but were sceptical, specifically with the issue of displacement. Residents including representatives from Lowcross Drive, the Dorkings and across the village gave their thoughts on the matter including concerns on exiting the blind junction on Lowcross Drive, the large hedges blocking the exit from The Dorkings and the Highway Code not being followed. It was agreed that the parking issues were on a very regular basis, horns were sounded daily due to the issues and the Wainstones Hotel visitors were parking on the High Street even when there were spaces in the car park. It was advised that there were numerous photographs and deep concerns on the volume of parking and the safety of residents. Residents agreed that the mini roundabout was also dangerous and that the displacement of vehicles resulted in additional parking near the roundabout. It was agreed by a show of hands, by the majority of residents attending that yellow lines seemed to be a sensible idea and would allow action to be taken of those parking inappropriately. Although it was acknowledged that if this kept the road clear it would increase the speed of traffic. A representative of The Wainstones Hotel stated that they were in favour of double yellow lines to make issues better, for the good of the whole village. He questioned enforcement of this small stretch of road and that only a couple of homes in the village would be affected with lines outside of their homes. He stated that the proposals looked to have yellow lines across the in and out entrance to the hotel, which he stated seemed odd. He felt this would cause further displacement, cars parked around the area for the village hall and school. He added that people park in their car park to pick up children from school. The Chair agreed that there were multiple pinch points across the village, but that the building work at the hotel was temporary with the additional builders' vehicles. It was confirmed that the works on No 29 were at final fix and should complete within a number of weeks not months. The Chair suggested seeing what the parking was like after the works finished. Cllr Griffiths agreed that the issue with exiting safely onto the High Street was serious and he approached Highways, they had looked at the situation more than once, and the options. What was suggested was a starting point, a formal process to take forward to see what can be done, and can be stopped at any point. The Wainstones Hotel stated that business was already in full operation, and No 29 was a 4 bed roomed house, and would be marketed as this. Parking would not change. It was agreed that the 3 month consultation be recommended by the Parish Council to NYC in line with residents' views. This was a non binding process. **ACTION: Clerk**

26.79.1 A resident queried what was happening to the seat next to the bridge. It was advised that a resident had donated a bench to replace the broken old bench and this was to be in place in the next few weeks.

16 residents left the meeting.

26.80 POLICE REPORT - The Police report for 1st - 31st May had just been received and showed 1 ASB Personal (issue with neighbour), 3 Violence against the person (1 dog bite, 2 same incident reported by different persons) - Total 4.

26.81 PLANNING APPLICATIONS - Planning applications: previous application received ZB25/01103/DCN 8 Kirkby Lane - Concerns regarding materials being used.- The Chair advised that the section of the house where concerns had been discussed had now been demolished and it was agreed that there were no further concerns at present. Planning decisions: ZB24/01097/FUL Bulk Tainer Logistics Limited 20 Ellerbeck Court - Proposed conversion of First Floor Office Space (Use Class E) to Respite. The decision on this proposal was: Granted. ZB26/00487/FUL 4 Kirkby Lane- Application for the Conversion of a garage to provide a guest annexe with a link corridor connecting it to the detached residential property. The decision on this proposal was: Granted.

- 26.82 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS** - Cllr Griffiths informed that he had discussed the Village Green with the department involved and hoped that this may be included in the July planning meeting.
- 26.83 VILLAGE MATTERS Updates**
- 26.83.1 Village Green application - No update at present.
- 26.83.2 Wainstones Wood - The Clerk reported that the previous contact had left the Woodland Trust and she had obtained a new contact name. To date though there was still no response. The Chair suggested an email to the Management Team asking for an action plan. Historic information on this was discussed with the trust having commented that they were happy for a local working party to be involved or have their volunteers complete works as a project but nothing had happened. Cllr Williamson stated that the woods were functional, there was a broken display board, and there had been previous discussions on new paths and a new entrance. This had become less of a concern since the footpath had been cleared at the side of the woods. Clerk to try again contacting new contact.
ACTION: Clerk
- 26.83.3 Footpath top of The Holme subsiding and concerns of loose old posts on footbridge - The Clerk had still not received a response on inspecting the footpath from North Yorkshire Council and the safety of the slippy path was discussed. Clerk to forward the correspondence to Cllr Griffiths to progress.
ACTION: Clerk
- 26.83.4 Speeding / Parking in the Village - Speedwatch continued and parking was discussed earlier in the meeting.
- 26.83.5 Litter picking - Councillors discussed the recent litter pick by the Scouts and Cubs, thanks were given for this. Cllr Smith informed that he had a litter pick organised for 13th June and would collect from NYC all parts required for this. A resident stated that he had collected 44no 60l sacks of rubbish. He regularly picked litter from the outside edges of the village. He cautioned the timing of the litter pick as the grass would be long in June and advised best times to be March and October which would be considered for future picks. Cllr Griffiths informed that Streetscene would be able to help collect if there were substantial bags of rubbish for collection.
- 26.83.6 North Yorkshire Council Local Plan - call for sites re-opened for 6 weeks - period ends 22.6.26. Cllr Griffiths informed that there would be a further call for sites as there were insufficient at present to meet the 5 year supply. There was to be a new village built to the South East of Harrogate, but this was not in the 5 year supply figure. Councillors discussed that to date there were the same eighth sites within the village.
- 26.83.7 Parking Issues/NYC parking restrictions - B1257 Lowcross Drive to Wainstones hotel - discussed earlier in meeting.
- 26.84 VILLAGE MAINTENANCE**
- 26.84.1 Village benches - The Chair informed that the bench on Green Balk had been strimmed round but the paintwork was deteriorating. The bench at the end of The Holme had now been removed for the new base to be sited which would be completed within the next few weeks.
- 26.84.2 Open Spaces / Trees throughout the village - It was the time of year for a high rate of growth for the grass. A quote had been received to include an additional three sycamore trees. The cost quoted was extremely high and a quote was awaited for the reinspection cost for the June visit. Their recommended 18 month review was also in December. Costs awaited.
- 26.84.3 Risk Management - The Chair advised that further contributions from Cllr Tyerman and himself had been added and it was RESOLVED that the Risk Management scoring matrix of 1-5 be approved and that the policy would be updated in line with this at the next meeting.
ACTION: Agenda
- 26.85 DEVELOP FUTURE PLANS / PROJECTS -**
- 26.85.1 Bulb purchase and planting plan across the village - The Chair had looked at bulb costs and stated that there was the need to decide a budget and tailor the bulb purchase to the budget. This could be increased in future years if needed. To be discussed and added to the agenda for approval.
- 26.85.2 Picnic Area development- paused at present.
- 26.86 PLAYGROUND INSPECTION REPORT** - Cllr Smith informed that the field was not needing further rolling. The fencing was good. He stated the need for some additional woodchippings as previously discussed. RESOLVED: Cllr Smith to progress costs for additional chippings around the entrance, where equipment was removed and at the bottom of the slides. A resident commented on the continued dog walking across the field. It was advised that this was mentioned at many meetings and enforcement was not easy.
ACTION: Cllr Smith
- 26.87 CORRESPONDENCE TO DISCUSS/NOTE** - NYC May updates, NYC information on Older Person Champions report and Highways Workshops. NYC 26/00115/CAT3 - OS field 1944 & farm buildings - site inspection to be undertaken. Cllr Williamson reminded of some meetings coming up for Tees Rivers Trust.
- 26.88 ITEMS FOR NEWSLETTER** - To include the date of the next meeting and thanks to the many residents who attended the meeting, adding that concerns have been passed onto NYC with a recommendation of a consultation on the yellow lines which had been proposed. Concerns again were raised regarding the number of dogs being walked through the play park and field and the health risks from dog fouling being left.
ACTION: Clerk

- 26.89 FINANCIAL MATTERS** Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council. Payments made to account:- HMRC VAT refund £998.37. Payments from account:- Clerks monthly salary, Bank service charge.
- 26.90 TO APPROVE FINANCIAL ACCOUNTS FOR YEAR END 2025/2026**
- 26.90.1 Thanks were given to the resident who is an accountant and completed the audit for the Parish Council.
- 26.90.2 RESOLVED that the Annual Internal Audit Report for 2025/26 for Great and Little Broughton Parish Council included at page 3 of the Annual Governance and Accountability Return 2025/26 be noted. To be displayed on the website.
- 26.90.3 RESOLVED that Great and Little Broughton Parish Council approve Section 1 Annual Governance Statement for Great and Little Broughton Parish Council 2025/26 on page 4 of the Annual Governance and Accountability Return 2025/26. To be displayed on the website.
- 26.90.4 RESOLVED that Great and Little Broughton Parish Council approve Section 2 Accounting Statements 2025/26 for Great and Little Broughton Parish Council on page 5 of the Annual Governance and Accountability Return 2025/2026. To be displayed on the website.
- 26.90.5 RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 and the Transparency Code for Smaller Authorities, Great and Little Broughton Parish Council will publish the additional documents on a public website: Certificate of Exemption, Analysis of variances, Bank Reconciliation to 31 March 2026, Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015. The Clerk would commence the public rights period which must be a single period of 30 working days for inspection (this excludes weekends and public holidays) this would include the first 10 working days of July. **ACTION: Clerk**
- 26.91 GOVERNANCE** - Audit assertion requirements including gov.uk domain and email addresses. The Clerk had received that afternoon a quotation from a company used by a local Parish Council and gave information from the quote. RESOLVED: the quote was similar to costs previously discussed and Councillors approved that the Clerk go ahead with Studio Botez who had provided the quote. The only query to be answered first was regarding migration of existing gmail accounts. **ACTION: Clerk**

Next meeting is scheduled for Monday 13th July 2026.

Adopted: _____ Date: _____ Chair of Great and Little Broughton Parish Council