

GREAT AND LITTLE BROUGHTON PARISH COUNCIL
MINUTES OF THE MONTHLY PARISH COUNCIL MEETING HELD
IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 12TH JANUARY 2026

PRESENT: Councillors - Martin Coady (Chair), Robert Jones, David Smith, Chris Tyerman and Cathy Williamson.

ALSO PRESENT: Clerk to Great and Little Broughton Parish Council: Angela Livingstone, Cllr Griffiths - North Yorkshire Councillor.

26.1 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Helen Eldabe and Deborah Towler. The reasons for absence were approved by the council. There were no declarations of interest.

26.2 TO AGREE THE MINUTES OF THE MEETING HELD ON 8TH DECEMBER 2025 AND ANY MATTERS ARISING

The minutes of the meeting Monday, 8th December 2025, were proposed as correct and approved. The Chair signed the document.

26.3 PUBLIC QUESTION TIME - No residents were in attendance at the meeting.

26.4 POLICE REPORT - 1-31 December 1 Violence against the person.

26.5 PLANNING APPLICATIONS

The following planning applications were received and considered by Councillors. ZB25/02128/FUL 6 Town Green Drive - Proposed single story extension to the East Elevation, roof alterations to the West Elevation gable to create Porch, roof dormers and rendered walls. - now granted. ZB25/02125/FUL Kirkby And Great Broughton Church Of England Voluntary Aided Primary School - Retrospective application for the retention of a pre-fabricated building on existing school site to house a pre-school nursery. - no comment. ZB25/02216/FUL 7 Hallgarth - Proposed Garage - granted. ZB25/02247/LBC Broughton Grange Farm High Street - Application for Listed Building consent to install a ventilation system to include installing an electric fan, 2x ceiling diffusers and 2 roof vents - no concerns.

Planning decision:- ZB25/01103/FUL 8 Kirkby Lane, Application for a Proposed Part Single and Part First Storey Side Extension as amended by revised plans received 27 October 2025. The decision on this proposal was: Granted.

26.6 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS - Cllr Griffiths gave an update on the NYC budget, due to the reduction of the Local Government settlement there would be a shortfall increasing annually starting with £17million in 26/27 rising to £30 million by 28/29. Reserves would be used but there were a number of unknown aspects on SEND and adult social health. There were some savings still to be made, but the large savings from becoming a combined authority had already been made. A councillor enquired regarding the savings made by the combined authority. It was advised that there had been savings of £67.19million and none savings of £47.8million. This saving helped reduce the reserves needed and the deficit position. Cllr Griffiths advised that Stokesley Town Council were progressing a further proposal for a banking hub, this had been rejected in March 2025 but Rishi Sunak was now also involved. A councillor questioned plans for the new bin requirements and was advised that the introduction would not be imminent and likely to be within a couple of years. Cllr Griffiths informed that the Boundary Review had confirmed that Great and Little Broughton would change to fall under the Great Ayton area. Councillors were encouraged to report any issues/faults on the council website, if they were not resolved they should be reported to him to progress. Cllr Griffiths advised that the cleaning schedule for gully cleaning had changed. A blocked drain on Kirby Lane was still outstanding and Cllr Griffiths would progress.

26.7 VILLAGE MATTERS Updates

26.7.1 Village Green application - Cllr Eldabe had been informed by the NYC commons registration team that they believed that a committee hearing date should be agreed soon. There was still no response on the planning application for tree works on the village green. There had been a comment that this should be approved and the Chair had spoken to the tree surgeon and booked this provisionally for 9th March.

26.7.2 Wainstones Wood - There had still been no response from the Woodland Trust to Cllr Eldabe's email. Cllr Williamson, Cllr Eldabe and the Chair to organise a walkabout of the wood.

26.7.3 Speeding / Parking in the Village - There were no updates.

26.7.4 North Yorkshire Council Local Plan - A new version of the plans to date were expected in January 2026, but no update was shown to date. Councillors had been encouraged to note that following their requests the village had been downgraded as a village. It was agreed that a checklist for criteria would be worked on over the next couple of months. NPPF guidance would be looked at for reference. Cllr Williamson to complete the first draft and circulate.

ACTION: Cllr Williamson

26.7.5 Village Hall governance - To be removed from the agenda.

26.7.6 WI Donation - tree on Village Green - The Chair confirmed that the WI was happy with the proposal and the Yew tree being looked at was only £120 and within the funds they had been looking to provide. Cllr Williamson had enquired regarding any requirement for a planning application and was awaiting a reply. The exact location was discussed and it was RESOLVED that this would be adjacent to the site currently used for the Christmas tree. A cut tree would still be required for 2026. The Chair would look to progress the yew tree and this would be kept in the pot during the dry weather for easier watering at his property and planted in the Autumn.

ACTION: Cllr Williamson/Chair

26.8 VILLAGE MAINTENANCE

26.8.1 Village benches - The Chair informed that work on the bench near the Bay Horse was underway. It was suggested that Thompsons Timberworks should be asked for a cost on other benches in case Mr Ward could not support all works. The Chair agreed to manage the removal of the bench in The Holme to site the new memorial bench donated in the same position.

ACTION: Chair

- 26.8.2 Footbridge on The Holme - Work had been completed on the bridge and the invoice recently received from Thompsons Timberworks for £1140, was to be added to financial information. The Chair had mentioned after the bridge was quoted adding some wire onto the area on the Bakers Walk side. This had not been completed and the Chair had followed this up, he commented that the works completed were well constructed, but the additional work had not been done and he would complete personally. **ACTION: Chair**
- 26.8.3 Grass cutting / Trees throughout village - Cllr Williamson informed that she had started on the audit spreadsheet.
- 26.8.4 Open spaces - covered above.
- 26.9 DEVELOP FUTURE PLANS / PROJECTS** - Picnic area development at Playground - awaiting update from planning application. Cllr Tyerman to progress. **ACTION: Cllr Tyerman**
- 26.10 PLAYGROUND INSPECTION REPORT** - A quotation for the RoSPA identified works as had been discussed at the December meeting had been received from Thompsons Timberworks at a cost of £1416. RESOLVED: The quotation was reasonable for the works involved. Cllr Smith informed that Cllr Towler had been unable to support with providing timber for the gap in the corner of the park and it was agreed that a cost would be obtained from Thompsons Timberworks for the work required. Cllr Smith to progress. He added that the boulders on the entrance to the park had been disintegrating with the bad weather and it was RESOLVED that a cost be also requested for the removal of these. A budget to have the boulder removal works completed in advance of the next meeting was agreed of £200. It was agreed that as additionally requested works were not completed at the footbridge that it was ensured that all works were adhered to prior to signoff in the play park and following the works the need for bark would be looked at. **ACTION: Cllr Smith**
- 26.11 CORRESPONDENCE TO DISCUSS** - Stokesley & District Community Care Assoc request for support - additional information was requested and a response received. Some points had not been addressed. RESOLVED: Support should be offered and a commitment for the first year 26/27 was agreed of £500, beyond this funding would be contingent upon an agreement with other relevant parishes supporting. It would be proposed that the company organise a meeting of all parishes involved in order to agree on a forward funding plan ensuring ongoing sustainability for Community Care. Chair to write a response to be circulated. YLCA training sessions, PRoW session 13.1.26 Cllr Coady to attend. Cllr Williamson informed of continued concerns of a narrow stretch of pathway on a local PRoW, Cllrs to try to find the field owner. Pensions regulator - duties completed. Speed camera campaign group update on activity. Tees Valley nature partnership 21st Jan, drop in. 11-2. Beyond housing information on low cost home ownership arrived after the agenda was issued. **ACTION: Chair / Cllrs**
- 26.12 ITEMS FOR NEWSLETTER** - To advise the date of the next meeting. Inform that works were near to completion on the footbridge and that remedial works were to be completed on the playpark which would need a short closure at some point. **ACTION: Clerk**
- 26.13 FINANCIAL MATTERS** Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council. Payments to account:- Kirkby PC grasscutting contribution £569.43. Payments from account: Clerks monthly salary, Bank service charge. Payments to approve: North Yorkshire Council grit bin replenishment £90. Employers NI Oct-Dec £80.92. Invoices received after the agenda was issued Chuhan & Singh £36.00 and Thompsons Timberworks £1140. Cllr Tyerman had circulated amendments to the accounting proposal in response to the suggestions from the meeting. These were agreed and it was confirmed that there should be around £9k surplus for future developments at year end.
- 26.14 GOVERNANCE** - The Clerk had circulated the IT policy, Risk Management Policy and Business Continuity plan. The details of these were discussed and the Parish Council risk management arrangements were reviewed and approved by the authority. The Clerk would ensure that the Business Continuity plan was fully updated. To comply with audit assertion requirements, Cllr Jones would progress obtaining a [gov.uk](https://www.gov.uk) domain name and new email addresses. RESOLVED up to a £200 spend approved. **ACTION: Cllr Jones**

Next meeting is scheduled for Monday, 9th February 2026 at 7pm.

Adopted: _____ Date: _____ Chair of Great and Little Broughton Parish Council