

GREAT AND LITTLE BROUGHTON PARISH COUNCIL
MINUTES OF THE MONTHLY PARISH COUNCIL MEETING HELD
IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 13TH MAY 2024

PRESENT: Councillors - Martin Coady, Robert Jones, Deborah Towler, Chris Tyerman, and Susan Wilmot(Chair of meeting).
ALSO PRESENT: Clerk to Great and Little Broughton Parish Council: Angela Livingstone, North Yorkshire Council Cllr Bryn Griffiths, PCSO Maisie Daniels.

24.52 ELECTION OF CHAIR AND VICE CHAIR FOR GREAT AND LITTLE BROUGHTON PARISH COUNCIL - 2024/25, declaration of acceptance of office - to discuss Chairs duties

24.52.1 Cllr Jones stated he was not prepared to stand as Chair for the coming year due to other commitments. There were no other Parish councillors prepared to stand as permanent Chair, the disadvantages of lack of continuity were discussed, but it was agreed that there would be a rotational Chair. It was suggested that this could be a 2 or 3 monthly role, however it was agreed that the Chair would change at each meeting, Parish Councillors were all in agreement with this option.

24.52.2 Cllr Wilmot agreed to continue in the role of Vice-Chair provided that the lack of permanent Chair did not change the role of Vice-Chair. She agreed to Chair the May meeting.

24.52.3 **RESOLVED:** Cllr Wilmot was appointed Vice-Chair of the council for 2024/25.

24.52.4 Councillors discussed taking on specific areas to lessen any onus on a Chair when someone agreed to take on the role. The following areas were agreed at present to be developed further - Cllr Williamson - Planning and village environment inc River. Cllr Coady - Highways, footpaths and grass cutting, Cllr Towler - Playground, Cllr Tyerman - Finance, Cllr Eldabe - village environment inc Village Green, Wainstone Woods and River. Councillors would continue to lead on specific projects when needed. Cllr Tyerman agreed to Chair the June meeting and asked for a list to be completed at that meeting of Councillors dates they would Chair the meeting. **ACTION: Clerk**

24.53 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Helen Eldabe and Cathy Williamson. The reasons for absence were approved by the council. There were no declarations of interest.

24.54 APPOINTMENT OF TWO MEMBERS OF THE GREAT BROUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

RESOLVED: Cllr Williamson and Cllr Wilmot to be re-appointed as members of the Village Hall Management Committee.

24.55 RE-ADOPT STANDING ORDERS AND CONSIDER ASSETS FOR INSURANCE

Councillors discussed the assets within the village and the insurance to cover the assets. It was agreed that the playground land had a long term lease from Hambleton District Council for which the documents had not been found. Other assets were discussed to include the Parish Council computer, the goal posts, fencing and benches. **RESOLVED:** Cllr Tyerman agreed to create an inventory list and Cllr Towler would check the insurance.

ACTION: Cllr Tyerman/Cllr Towler

24.55 TO AGREE THE MINUTES OF THE MEETING HELD ON 8 APRIL 2024 AND ANY MATTERS ARISING

24.55.1 The minutes of the meeting of 8 April 2024 were proposed as correct and approved. The Chair signed the document.

24.55.2 Councillors discussed the following matter arising from the minutes of the meeting.

24.55.3 Arising from Item 24.44.1 - Jubilee House a barn had been erected which had not been included in the planning application. This had a visual impact from the road. **RESOLVED:** To inform enforcement. **ACTION: Clerk**

24.56 PUBLIC QUESTION TIME - No public present.

24.57 POLICE REPORT

1-30 April ASB Nuisance 1, ASB Personal 1, Theft 1, Violence against the person 2, Other crimes 1 Total 6. PCSO Daniels read through the report.

PCSO Daniels left the meeting.

24.58 PLANNING APPLICATIONS

The following planning applications were received and considered by Councillors

24.58.1 Planning applications -

ZB24/00524/LBC - Broughton Grange Farm, internal works & replace front door - no comment

ZB24/00836/CAT 50 The Holme, works to trees - no comment

ZB24/00770/MRC 151 High Street, variations to ref 21/00779/FUL - Councillors discussed the history of the application and the breaching of planning conditions three times. RESOLVED: To ask the enforcement officer when they will take the enforcement to the next level as this application seeks to compound the current breach of the planning conditions. **ACTION:**

Clerk

ZB24/00825/FUL 12 High Street, demolish conservatory and build extension - no comment

24.58.2 Planning decisions - ZB24/00200/FUL - Greenacres, 64 Kirkby Lane - application granted.

24.59 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS -

Cllr Griffiths informed that NYC were still reappointing officers and had made redundancies. He informed that the annual meeting would be held on the 15th May and stated his concerns on the loss of a further planning officer.

24.60 VILLAGE MATTERS

24.60.1 Update on Village Green application - Councillors discussed the objection to the application from Highways, this stated that the land was adopted by them and they may want the option to widen the road, however this land was designated as green land in the Local Plan. Councillors discussed that the trees on High Green were the responsibility of Highways if they had adopted the area. The Holme was common land. Cllr Eldabe had circulated and sent a Parish Council response to the objection.

24.60.2 Works to Wainstones Wood - Cllr Eldabe to progress now the weather had improved.

ACTION: Cllr Eldabe

24.60.3 Grass cutting and trees throughout the village - information/decision on areas to be cut and any concerns on trees - Cllr Coady had met with Mr Ward who had commented that a tree on The Holme was dead. He had informed that he was behind on grass cutting due to machinery failure but had a plan to complete work as contracted and would cut the sports field twice in one week to compensate. Councillors agreed that an arborist had completed a report and there had been no report of a dead tree. Cllr Wilmot and Cllr Williamson had completed a site visit recently and had nothing flagged as dead on their report. Councillors discussed areas which were to be cut by the Parish Council and the lack of full details of the areas involved when this had been taken on. The change of contractor at the same time as the change of unitary council had further confused matters and there had been complaints from residents of Hallgarth that cutting of an area had stopped, they believed S Johnson had cut this but he clarified he only cut a thin splay. The Parish Council also became aware of the responsibility for cutting a splay in front of Manor Grove. The Parish Council had resolved to only cut the essential areas for the Highways as the required five times per year. RESOLVED: Councillors agreed the need to inform the residents with a newsletter and advise of the requirements for grass cutting, works on the river, play park, Wainstones wood, the Village Green and other areas. It was suggested that this may be delivered at the same time as the church newsletter to save costs. Wording of items for the newsletter to be provided by Parish Councillors, Cllr Coady to liaise with grass cutting contractor for information. Cllr Jones agreed to complete the newsletter design and pricing. Cllr Jones informed of a piece of correspondence received from a resident to which he had responded. The Clerk stated the need for all correspondence to come through herself to enable a clear route especially with the lack of permanent Chair. The Clerk informed of a call from a resident of Roseworth regarding grass cutting, they had previously been happy to undertake this but now wanted the Parish Council to complete this. The Clerk had informed Mr Ward to look at this. Councillors discussed the site visit regarding the tree survey and the concern of tree branches round the telegraph lines, there had been confirmation from an engineer that any damage would be Openreach responsibility.

ACTION: All Councillors

24.60.4 Tees Rivers Trust update - Cllr Coady and Cllr Tyerman had attended the meeting in Cllr Williamsons absence. They advised that they had heard from interest groups and there had been a focus on biodiversity and reducing sedimentation rates. It was felt that the meeting had been unstructured. There had been talk of monitoring the environmental conditions and using river flies. There was no monitoring for sewage from e-coli, and blame had been apportioned to nitrate phosphate runoffs into the river. The coir rolls for the river had not been discussed.

24.60.5 Speeding in the Village 20mph limit outside school - Cllr Jones reminded of communication from the School regards a long term project to tie into the 20s plenty campaign. The advantages/disadvantages of changing to 20 mph was discussed.

25.60.6 Picnic area development at Playground and to discuss bark requirements for the playground - to agree works and costs - Cllr Tyerman showed Councillors a plan of his proposal for the picnic area and stated that he believed that 25 bags of bark which was a full load should be sufficient cover. He would further progress costs on the picnic area and the bark and a date for the works for the bark, but believed the bark to be a cost of around £2500. All works to follow RoSPA guidelines. Councillors felt that a picnic area would be popular. Cllr Tyerman informed that the back fence had been found to be unstable, new posts were needed. The Clerk advised that a cost had been received from Mr Ward that morning for £496 to complete this work. RESOLVED: Clerk to ask Mr Ward to complete the works. Councillors discussed the need for additional work on the bench outside the village hall and for this to be considered.

ACTION: Cllr Tyerman/Clerk

24.61 VILLAGE MAINTENANCE

Great Broughton damaged sign - Cllr Towler was liaising with a contractor regarding their quote and all understood the need for two like-for-like quotes to send to the insurance company. **ACTION: Cllr Towler/Clerk**

24.62 DEVELOP FUTURE PLANS / PROJECTS

24.62.1 To look at future spending of recent bequest and CIL payment – to progress.

24.63 PLAYGROUND INSPECTION REPORT AND ROTA

24.63.1 Rota - Cllr Jones - May, Cllr Towler - June, Cllr Coady - July. Cllr Jones informed of no additional concerns. Cllr Tyerman stated the need for some weed removal and Councillors discussed the use of weedkillers or pulling out weeds. It was agreed that this needed addressing before the bark was laid and that if some weeds were removed a membrane could be laid and topped with a dense layer of bark.

24.64 CORRESPONDENCE TO DISCUSS - resident complaint re footpath High Street-Roseworth, Resident complaint re overgrowing branches Pond House Farm -Red Hall and other areas - Clerk informed of the correct contact for these. NYC Call for sites consultation, Cllr Griffiths informed that this was the first stage of the process. Resident complaint re parking near village hall - Councillors sympathised and it was understood that the village hall had changed rules stating the need for considerate parking, it was to be ensured that all hirers were informed of this information. Clerk to send the information to NYC and ask for this matter to be monitored. Northern powergrid works, NYC planned road restrictions -High Street urgent BT works 1st May. **ACTION: Clerk**

24.65 FINANCIAL MATTERS

24.65.1 Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council. Payments to account: Precept 1st instalment £11250.00, Payments from account:- Clerks salary, To approve: Chuhan & Singh payroll £36.00, year end £24.00.

24.65.2 Cllr Tyerman requested some further information on the financial report showing the expected spend and monitoring. It was agreed that the precept had been raised to enable a more buoyant figure for spending in the future. **ACTION: Clerk**

Next meeting scheduled for Monday, June 10th 2024 at 7pm

Adopted: _____ Date: _____ Chair of Great and Little Broughton Parish Council