

GREAT AND LITTLE BROUGHTON PARISH COUNCIL
MINUTES OF THE ANNUAL AND MONTHLY PARISH COUNCIL MEETING HELD
IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 10TH JULY 2023

PRESENT: Councillors - Helen Eldabe, Robert Jones, Chris Tyerman, Cathy Williamson and Susan Wilmot.

ALSO PRESENT: Clerk to Great and Little Broughton Parish Council: Angela Livingstone

23.86 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Deborah Towler. Attendance regulations were discussed regarding having to attend a meeting within at least a six month period and this would have passed by the September meeting. Parish Councillors had accepted Cllr Towlers' reasons for absence and resolved that despite the absences Cllr Towler was still an active Parish Councillor. There were declarations of interest on the planning applications and councillors discussed the need to leave meetings or be given allowance to remain. **ACTION: Clerk**

23.87 TO AGREE THE MINUTES OF THE MEETING HELD ON 12TH JUNE 2023 AND ANY MATTERS ARISING

23.87.1 The minutes of the meeting of 12 June 2023 were proposed as correct and approved. The Chair signed the document.

23.87.2 The following matters which arose from the June minutes were discussed.

23.87.3 Village Hall committee membership - Arising from item 23.74.4 - The Chair and Cllr Wilmot to advise the Sports Committee of a change of representative. Cllr Wilmot would become a representative for the Parish Council and the Chair would become the representative for the Sports Committee. **ACTION: Chair/Cllr Wilmot**

23.88 PUBLIC QUESTION TIME - None

23.89 POLICE REPORT - 1st - 31st June - 1 Arson/Criminal damage, 1 Auto crime/SMV.

23.90 PLANNING APPLICATIONS

23.90.1 Councillors discussed the following applications received and made the observations shown:

Planning applications

22/00310/FUL - Moor View House, 1 Alderside Steadings - construction of 3 detached dwellings - **Resolved:** position not altered from original objection, Clerk to question if this application was judged on current or old criteria. If the new criteria was being used additional comments to be submitted on E4 green infrastructure. **ACTION: Clerk**

ZB23/01276/TPO - 1 The Holme - works to tree TPO no 2006/06 - Cllr Eldabe declared an interest. No observations.

ZB23/01272/FUL - 2 Rievaulx Way - single storey extension with pitched roof to rear - No observations.

ZB23/01319/FUL - 6 Kirkby Lane - two storey rear & side extensions - Cllr Jones declared an interest. The amended application was discussed and concerns voiced that trees would need felling, despite this not being stated on the application. This concern had been stated with the previous application. **Resolved:** Clerk to send comment on concern regarding the proximity of the trees and note that the planning application states that the trees will not be removed. The Parish Council requested landscaping and that the trees were protected as shown on the application. **ACTION: Clerk**
Application received today - ZB23/001190/FUL - 46 High Street - two storey infill extension and loft conversion, single storey rear infill extension and conversion of rear outbuilding - **Resolved:** Clerk to request extension and ask for assurance that sign was being erected. **ACTION: Clerk**

Planning decisions

23/00642/FUL - Green Bank Farm - new covered storage building - Granted - **Resolved:** Clerk to enquire with Cllr Griffiths on how the application passes biodiversity. **ACTION: Clerk**

23.91 VILLAGE MATTERS

23.91.1 Playground signage - Cllr Tyerman informed that he had checked RoSPA regulations and designed and obtained a cost for a sign for the entrance to playpark, this was ~£65. Councillors approved the information on the sign and it was agreed that the details for the additional sign outside the play area be circulated by email and approved. **Resolved:** Signs to be purchased and installed with a budget cost up to £250. **ACTION: Cllr Tyerman**

23.91.2 Christmas 2023 Electricity for tree and volunteers - to approve costs for electricity supply - Price received £1,575.78 excluding VAT. Cllr Tyerman confirmed that the cost received would provide the 240V feed to a feeder pillar containing a timer unit and a standard connection to the outside. **Resolved:** Councillors approved the spend on the supply, subject to obtaining funding of £1200 from Cllr Griffiths towards this project. Additional funds would be looked at following the installation. **ACTION: Cllr Tyerman**

23.92 VILLAGE MAINTENANCE

23.92.1 Dog bins in the village - Cllr Williamson had provided the Parish Council with a map of existing bins and the proposed site for an additional bin for approval. She informed that she had consulted with dog owners at the south end of the village where there was a gap in bins. **Resolved:** The location of the footpath at the unofficial layby was agreed and Cllr Williamson would forward details to Cllr Griffiths to action. **ACTION: Cllr Williamson**

- 23.92.2 Defibrillator ongoing maintenance costs** - to look at Parish Council funding - Cllr Williamson gave information on the defibrillator and the maintenance costs involved for batteries and pads. The funding of this was not being covered by the Village Hall and the Parish Council were being asked to include this to their budget. **Resolved:** Parish Councillors agreed that this was an important provision for the whole village and approved this being included as part of the budget at a cost of ~£175 per annum for the precept from 2024/2025. Cllr Williamson was asked to request if there was any funding available from Cllr Griffiths initially for the current requirements. **ACTION: Cllr Williamson**
- 23.93 DEVELOP FUTURE PLANS / PROJECTS**
- 23.93.1 Wainstones Wood** - to progress the 5 year plan - Cllr Eldabe had progressed to a meeting with the Woodland Trust. She had met with John Wilson Coordinator for North East woods and discussed the plan having expired, making a new entrance, a sign, a seat and another path to make a circular route. He had responded that costs would be looked at to move the entrance and a circular path. He was keen to make a new plan and get in touch with landowners. Cllr Williamson had been involved in the meeting and informed that volunteer groups were mentioned and that there were woodland trust volunteer groups area by area. **Resolved:** Cllr Eldabe to continue to progress. **ACTION: Cllr Eldabe**
- 23.93.2 Tees Rivers Trust meeting** - update - Cllr Williamson had attended the meeting and talked of this being a large project across the area. She advised that Northumbrian Water had informed that the sewerage works were being closed at Great Broughton and piped to Stokesley. Cllr Eldabe commented on the large concrete piece left in the river when the logs had been placed in the river; she was looking to see if this could be removed. **Resolved:** Cllr Williamson to continue involvement with the group. **ACTION: Cllr Williamson**
- 23.93.3 To look at future spending of recent bequest and CIL payment** - Planting trees at the entrance to the play park, seats on the green, weeding of the play park and planting throughout the village were discussed as ideas to enhance the appearance of the village. **Resolved:** to be progressed and proposals for the spend to be brought to the September meeting. **ACTION: All Councillors**
- 23.94 PLAYGROUND INSPECTION REPORT AND ROTA** - Cllr Eldabe was completing visits this month. She stated concerns on the appearance of the fencing, with the missing top rails still awaiting progress. The costs for the works were discussed. **Resolved:** Chair to purchase replacement parts to fix the fence and organise a meeting with others to complete the works. Cllr Tyerman had acquired costs for materials to fill the rabbit holes and would progress in the Autumn. All costs would be reimbursed when receipts were produced. **ACTION: Chair/ Cllr Tyerman**
- 23.95 CORRESPONDENCE TO DISCUSS**
The Clerk informed of the following items of correspondence for discussion. Complaint sent to Allerton Property Management re: Watersmeet grass cutting, information circulated on training and meetings and D Day 80th Anniversary 6th June 2024. Further information had been received with an invite to climate action stokesley and villages AGM 18th July. Footpaths survey and details of a planned road closure - Manor Grove, Great Broughton - 12th July 2023 and 14th July 2023.
- 23.96 FINANCIAL MATTERS**
Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council.
Payments to account:- interest to instant access account £73.90
Payments from account:- Clerks salary, M J Cook - removal of old goals £30, bank service charge £18.
- 23.97 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS**
Cllr Williamson informed that she had reported the overgrown seat on Green Balk and the style to NYC. She would email the enforcement officer regarding the ongoing work at Jubilee house. She was informed of a complaint regarding fly tipping at Ings Lane which the Clerk was asked to report. **ACTION: Cllr Williamson/ Clerk**
- 23.98 CO-OPTION OF NEW PARISH COUNCILLOR**
The Clerk informed that there had been no interest received in the vacant position. She encouraged councillors to approach any resident who they felt would be an asset to the Parish Council.
- 23.99 Date of next meeting** - Next meeting scheduled for Monday, September 11th 2023 in upstairs room at 7pm.

Adopted: _____ Date: _____
Chair of Great and Little Broughton Parish Council