

GREAT AND LITTLE BROUGHTON PARISH COUNCIL

MINUTES OF THE ANNUAL AND MONTHLY PARISH COUNCIL MEETING HELD IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 15TH MAY 2023

PRESENT: Councillors - Robert Jones, Chris Tyerman and Cathy Williamson.

ALSO PRESENT: County Councillor - Bryn Griffiths.

Clerk to Great and Little Broughton Parish Council: Angela Livingstone

23.56 ELECTION OF CHAIR / VICE CHAIR FOR GREAT AND LITTLE BROUGHTON PARISH COUNCIL 23/24

23.56.1 Cllr Jones informed that he was prepared to stand as Chair for the coming year, unless any other Councillors wished to take on the position. Cllr Williamson proposed Cllr Jones be appointed as Chair, this was seconded and approved by all councillors.

23.56.2 **RESOLVED:** Cllr Jones was appointed Chair of the council for 2023/24, he signed the declaration of acceptance of office and chaired the meeting.

23.56.3 Cllr Jones informed that he had discussed the position of Vice Chair with Cllr Wilmot, who was the current Vice-Chair and she was willing to be re-elected to the position. This proposal was seconded and approved by all councillors.

23.56.4 **RESOLVED:** Cllr Wilmot was appointed Vice-Chair of the council for 2023/24.

23.57 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Helen Eldabe, Deborah, Towler and Susan Wilmot. The reasons for absence were accepted. Mr Geoff Ablett had that morning submitted his resignation as a Parish Councillor, the Chair stated thanks to Mr Ablett for his many years service to the Parish Council and stated he had been an asset to the parish council and would be sadly missed. Clerk to progress the resignation and co-option of a new Parish Councillor. There were no declarations of interest. **ACTION: Clerk**

23.58 APPOINTMENT OF TWO MEMBERS OF THE GREAT BROUGHTON VILLAGE HALL MANAGEMENT COMMITTEE

23.58.1 Cllr Williamson confirmed that she was willing to be re-appointed to the position. It was hoped that Mr Ablett would continue his work as an independent member on this committee and that Cllr Wilmot would take on the additional Parish Council appointment instead of her appointment via the Sports Committee. Cllr Williamson to progress this matter. **ACTION: Cllr Williamson**

23.58.2 **RESOLVED:** Cllr Williamson and subject to agreement Cllr Wilmot be appointed as members of the Village Hall Management Committee.

23.59 REVIEW STANDING ORDERS/FINANCIAL REGULATIONS/NEW POLICIES

Councillors discussed the Standing Orders and the Financial Regulations. The Chair felt it would be wise to look at personalising the Standing Orders. It was **RESOLVED** these be progressed over the next few meetings. Clerk to update both documents with the small amendments from the recent updates and re-circulate. **ACTION: Clerk**

23.60 TO AGREE THE MINUTES OF THE MEETING HELD ON 17TH APRIL 2023 AND ANY MATTERS ARISING

The minutes of the meeting of 17th April 2023 were proposed as correct and approved. The Chair signed the document.

23.61 PUBLIC QUESTION TIME - none

23.62 POLICE REPORT - 1 commercial burglary reported in April.

23.63 PLANNING APPLICATIONS

23.63.1 Councillors discussed the following applications received and made the observations shown:

23/00104/FUL - 22 The Holme - withdrawn.

ZB23/00846/OUT Land to north of Hallgarth - Outline application matters reserved - Councillors discussed the application and areas which were objections on this outline application. It was agreed that there were inaccuracies on the application and that the green notice had not been displayed. Councillors agreed that an

extension be requested to ensure that residents were aware of this application. It was felt that this application was too large a decision for a Planning Officer and this should be called in for scrutiny by the Planning Committee. **RESOLVED: Clerk and Cllr Griffiths to progress.**

It was **RESOLVED** that an objection be entered now to ensure this was placed and due to the concerns of Councillors this was to be a detailed objection and referenced the relevant section of the plans (a,b,c etc).

ACTION: Clerk

- S5: Development in the Countryside - a. This building is clearly detached from the main settlement.
- HG5: Windfall Housing Development - a. There have been several recent developments on the High Street.
b. This will not provide a housing mix. d. This results in a loss of open space which is important to the historic form and layout of the village. e. This has a detrimental impact on the character and appearance of the village, surrounding area and countryside or result in the loss of countryside that makes a significant contribution to the character or setting of that part of the village.
- E3: The Natural Environment - c. There is no demonstration of overriding public need. d. The proposal contains no demonstrable explanation of a biodiversity net gain or how they will handle nutrient neutrality.
- Historical Refusal Application Number 2/87/057/0104A - The Parish Council believes that points 1 and 2 from the refusal are still applicable to this current application and the new application has done nothing to address these. - ie. 01 The proposed development would be contrary to policy H4 of the Stokesley Area Local Plan as it is located outside the limits of the existing development and would be poorly related to the village centre. In the opinion of the local Planning Authority other sites exist within the village framework which are more appropriately located to accommodate new residential development and 02 In the opinion of the Local Planning Authority the proposed development would represent an undesirable intrusion beyond the existing village limits into an area of very attractive open countryside of high local amenity value the character of which the Local Planning Authority is anxious to retain.

23.63.2 Planning Decisions by NYC

22/02068/FUL - 6 Kirkby Lane – refused

23/00393/TPO – Lime Tree house – granted

23.64 VILLAGE MATTERS

23.64.1 Playground refurbishment - update - The Chair confirmed that Great Broughton now had an accessible playground. Councillors discussed signage in the park to highlight parental responsibilities and the need to ensure that no dogs were allowed in the area. This would be an agenda item for the June meeting. The ownership of the land was questioned and the possibility to contact land registry and if registered to the Parish Council enforce a bylaw.

ACTION: Agenda

23.64.2 Christmas 2023 Electricity for tree and volunteers - The Chair reminded that the previous method for getting electricity to the tree was no longer possible and as the cost of £3500 was excessive and the timeframe too short for Hambleton Council there had been no way to organise this in 2022. Lights had been placed on the tree trunks on the Village Green to enable some lights and residents had been encouraged to decorate the tree. It was confirmed that to provide electric to the tree there was a one off cost followed by a rental fee. Cllr Griffiths agreed to progress this with the relevant officer on behalf of the Parish Council to see if there were any alternatives to reduce the costs and to find the required timescale. The Parish Council did not have the funds to cover this in the budget and would need to gain sponsorship or justify reserves. All agreed that it would be good to have a big Christmas display in the village but a cost effective solution was needed. Cllr Griffiths offered support with the Locality Grant. Cllr Tyerman would lead this project on behalf of the Parish Council and report progress during the month and hope to have a proposal for a coming meeting. Cllr Williamson reminded that the current tree trunk lights had remained on for the Coronation celebrations and questioned if these should be turned off. It was agreed that progress regards the Christmas tree lights be checked before a decision was made.

ACTION: Cllr Tyerman

23.65 VILLAGE MAINTENANCE

The new contractor for grass cutting was working well and all required documentation had been received. Councillors would monitor the work.

23.66 DEVELOP FUTURE PLANS / PROJECTS

The Chair suggested the need to allocate lead Councillors to ensure progress of items. Cllr Williamson stated that there were a number of projects ongoing such as - Tees Rivers Trust working on the beck, - Speed monitoring (data to be downloaded again in August), - 20s Plenty (which she had attended a meeting of and

been given suggestions to progress). All agreed the need to support a speed limit reduction next to the school and look at a designated parking space for disabled at the play park. - The RoSPA report had suggested additional bark was required in the play park, this was a maintenance matter which was required periodically. - The village appearance needed progressing with regard to styles and footpaths, bulb planting, tub planting and benches. - There was the need to sort through the historical data retained in the village hall and archive where needed. - The Village Green was to continue being progressed and - the Village Hall was also added as a future project. Lead Councillors for projects and how to achieve for the June agenda. **ACTION: Agenda**

23.67 PLAYGROUND INSPECTION REPORT AND ROTA

The Chair reminded that Mr Ablett had been on rota to inspect the playground for May, it was uncertain if this had been completed and he would complete for the remainder of the month. Cllr Tyerman to join him on the checks to see requirements. Cllr Williamson to forward a log to Cllr Tyerman. Cllr Towler was on rota for June. It was suggested that the second half of the year would be inspected as follows; July (Cllr Eldabe), August (Cllr Williamson), September (Cllr Tyerman), October (Cllr Jones), November (Cllr Wilmot) and December (Cllr Towler).

23.68 CORRESPONDENCE TO DISCUSS

The Clerk informed of the following items of correspondence for discussion. NYC CIL contribution information for 153 High Street £858.00, Jubilee House - NYC confirm no commercial activity noted. Councillors noted discontentment on the response, Cllr Griffiths progressing.

23.69 FINANCIAL MATTERS

23.69.1 Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council. Payments received:- North Yorkshire Council precept £7,800, bequest £403.74. Payments to approve from account:- Clerks salary, Chuhan & Singh £102, AB Playgrounds £4800. **ACTION: Clerk**

23.69.2 Approval of 2022/23 accounts

23.69.2.1 To certify Great and Little Broughton Parish Council as exempt from external audit for fiscal year 2022/23. RESOLVED that Great and Little Broughton Parish Council is exempt from external audit for the year 2022/23 as its annual turn-over does not exceed £25,000. Exemption certificate to be sent to PKF Littlejohn LLP and displayed on website.

23.69.2.2 RESOLVED that the Annual Internal Audit Report for 2022/23 for Great and Little Broughton Parish Council included at page 3 of the Annual Governance and Accountability Return 2022/23 be noted. To be displayed on website.

23.69.2.3 RESOLVED that Great and Little Broughton Parish Council approve Section 1 Annual Governance Statement for Great and Little Broughton Parish Council 2022/23 on page 4 of the Annual Governance and Accountability Return 2022/23. To be displayed on website.

23.69.2.4 RESOLVED that Great and Little Broughton Parish Council approve Section 2 Accounting Statements 2022/23 for Great and Little Broughton Parish Council on page 5 of the Annual Governance and Accountability Return 2022/2023. To be displayed on website.

23.69.2.5 RESOLVED that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 and the Transparency Code for Smaller Authorities, Great and Little Broughton Parish Council will publish the additional documents on a public website: Certificate of Exemption, Analysis of variances, Bank Reconciliation to 31 March 2023, Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015.

ACTION: Clerk

23.70 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS

Cllr Griffiths informed that North Yorkshire Council were looking at cost savings on estate management. He advised of the road closure at Great Ayton for 12 weeks for a period of 12 weeks from the end of the month.

23.71 Date of next meeting - scheduled for Monday June 12th 2023 at 7pm.

Adopted: _____ Date: _____
Chair of Great and Little Broughton Parish Council