

GREAT AND LITTLE BROUGHTON PARISH COUNCIL

MINUTES OF THE ANNUAL AND MONTHLY PARISH COUNCIL MEETING HELD IN GREAT BROUGHTON VILLAGE HALL AT 7PM ON MONDAY 15TH MAY 2023

PRESENT: Councillors - Helen Eldabe, Robert Jones, Chris Tyerman, Cathy Williamson and Susan Wilmot.

ALSO PRESENT: County Councillor - Bryn Griffiths, 1 resident.

Clerk to Great and Little Broughton Parish Council: Angela Livingstone

23.72 APOLOGIES FOR ABSENCE AND DECLARATION OF INTERESTS

Apologies for absence had been received from Deborah Towler. The reasons for absence were accepted. There were no declarations of interest. **ACTION: Clerk**

23.73 REVIEW STANDING ORDERS/FINANCIAL REGULATIONS

Councillors discussed the Standing Orders and the Financial Regulations. **RESOLVED** the updated Standing Orders and Financial Regulations were adopted.

23.74 TO AGREE THE MINUTES OF THE MEETING HELD ON 15TH MAY 2023 AND ANY MATTERS ARISING

23.74.1 The minutes of the meeting of 15 May 2023 were proposed as correct and approved. The Chair signed the document.

23.74.2 The following matters which arose from the May minutes were discussed.

23.74.3 Co-option of new Parish Councillor - Arising from item 23.57 The Clerk advised that NYC had informed that there had been insufficient requests from eligible electors and she had displayed a notice of a vacancy on the notice boards and website, the closing date was 30th June, any applications would be discussed at the July meeting. **ACTION: Agenda**

23.74.4 Village Hall committee membership - Arising from item 23.58 Cllr Wilmot informed that there had been no volunteers from the Sports Club and would need to remain as their representative. This was to be progressed further and added to the July agenda. **ACTION: Agenda**

23.75 PUBLIC QUESTION TIME - The resident informed his interest in discussion of Hallgarth. Cllrs agreed he would be permitted to speak during the discussion.

23.76 POLICE REPORT - 1st - 31st May - 0 incidents

23.77 PLANNING APPLICATIONS

23.77.1 Councillors discussed the following applications received and made the observations shown:

ZB23/00846/OUT Land to north of Hallgarth - outline application matters reserved. It was accepted that the period had been extended to enable residents' views once the green notice was erected as this had been displayed very late. Councillors discussed the objection sent and advised the resident on the reasons why there had been an objection. The resident informed that there had been no objections from neighbours as they felt that outline plans for one large property as per the application was preferable to other options, he had been assured of no additional buildings from the owner. Cllr Griffiths informed that he had asked for this to go to full committee if looked at for approval, he was uncertain if this was happening. There were no additional comments to be submitted to the objection.

23.77.2 Cllr Griffiths commented on the application received after the agenda was issued 22/00310/FUL Application for the construction of 3no detached dwellings (amended plans). Moor View House 1 Alderside Steadings. He reminded that applications could be subject to changes and run on for a long period of time. Cllr Griffiths and Clerk to request additional information and see if this could be extended to allow for full details to be looked at. **ACTION: Clerk**

Resident left the meeting.

23.77.2 Planning Decisions by NYC

23/00763/FUL - Parkholme, 83 High Street - conversion of garage to form bedroom - Granted

23.78 VILLAGE MATTERS

23.78.1 Playground signage - Councillors discussed the need for better signage in the play park. **RESOLVED:** Signs to be produced for the outer gate and inner gate in line with RoSPA guidelines, including the clerk email address, reminders on the responsibilities and an options for donations for the playground. Cllr Tyerman to progress. Cllr Eldabe to contact Highways to request signage warning motorists of the upcoming playground, with a copy to Cllr Griffiths to progress further. **ACTION: Cllr Tyerman/ Cllr Eldabe**

23.78.2 Christmas 2023 Electricity for tree and volunteers - Cllr Tyerman had spoken with a number of people and had meetings planned to progress further. He was obtaining costs for solar power supply and supply from street lighting. The positioning of the tree was discussed and it was agreed that the position was to be wherever worked for the type of supply. **RESOLVED:** Cllr Tyerman to continue progress and report back with costs for the project enabling a decision on if donations would need to be requested. **ACTION: Cllr Tyerman**

23.79 VILLAGE MAINTENANCE

23.79.1 The Clerk was asked to request an update regarding the brown sign which had not been removed and copy Cllr Griffiths into correspondence. **ACTION: Clerk**

23.79.2 The Chair informed that he had received good feedback and spoken with the new Grass cutting contractor. He reminded Councillors that there had been a schedule and map provided to all if they wished to monitor works. It was reported that the grass at the entrance to the Bradley Way development was very high. **RESOLVED:** Clerk to contact the Management Committee to request the work be completed. **ACTION: Clerk**

23.79.3 There had been a number of comments on social media regarding the lack of dog waste bins. **RESOLVED:** Cllr Williamson to send map showing locations of current bins and requested bins to Cllr Griffiths. **ACTION: Cllr Williamson**

23.79.4 Cllr Griffiths was asked to request the correct department to move the grit bin near 153 High Street back to its original location as this had been moved without authorisation. This new location caused an obstruction.

23.79.5 The street lighting on homes at the rear of the Village green was felt to be missing a lamp post, Cllr Tyerman to progress this with the lighting engineer he was meeting. **ACTION: Cllr Tyerman**

23.79.6 The Chair informed of a resident on The Holme wishing to fund the refurbishment of a bridge near his property. It was agreed that residents had painted the bridge previously and Cllr Griffiths offered to enquire regarding the matter.

Cllr Griffiths informed that he needed to leave the meeting as he had a further meeting to attend, Councillors agreed to a change in items on the agenda for Cllr Griffiths to update on a matter before he left the meeting.

23.82 Jubilee House - Cllr Griffiths informed that any concerns regarding works at the property should be recorded and forwarded to Ann Rawlinson at Enforcement. **ACTION: All Councillors**

Cllr Griffiths left the meeting.

23.80 DEVELOP FUTURE PLANS / PROJECTS

23.80.1 Lead Councillors to progress projects - This matter was still being progressed, with ideas on what projects were to be taken forward, how these could be delivered and the timescale.

23.80.2 Wainstones Wood - Cllr Eldabe reminded of the history of the woods and informed that the five year plan had expired. She had been in contact with the Woodland Trust and a new representative was being appointed, she would organise a site visit when in place. **ACTION: Cllr Eldabe**

23.80.3 Village Hall - Cllr Wilmot advised that new ventures to support additional funds were still being looked at and there were some events planned.

23.81 PLAYGROUND INSPECTION REPORT AND ROTA

The Chair informed that he had completed a visit with Cllr Tyerman and used the new proforma which was very helpful and would allow all Councillors to complete the required checks. Cllr Eldabe had completed a further visit and found railings and fence panels missing. The Chair had been made aware of this by AB Playgrounds who had been contacted by a resident and he had approved any required works to be completed. Cllr Eldabe informed of old wooden goal posts which still needed to be removed. **RESOLVED:** Cllr Eldabe to contact Mike Cook to remove and Clerk to make payment. The Chair stated that he would look at the further damage to the fence. It was discussed that the area needed tidying/weeding and there had been a request for additional benches. Holes were noted in the goal nets due to children climbing on these. Pot holes were noted in the ground from rabbits. **RESOLVED:** Cllr Tyerman to progress with a purchase of topsoil from JT Atkinson. **ACTION: Cllr Eldabe/Chair/Cllr Tyerman**

23.82 CORRESPONDENCE TO DISCUSS

The Clerk informed of the following items of correspondence for discussion. Jubilee House, training events, 20s plenty. **RESOLVED:** Cllr Williamson to complete the survey on 20s Plenty. **ACTION: Cllr Williamson**

23.83 FINANCIAL MATTERS

Financial Report – The Clerk gave information on the financial position which was approved by the Parish Council. The annual accounting requirements had been fulfilled. Payments to account:- HMRC VAT return £1479.02, NYC CIL payment £858.00. Payments from account:- Clerks salary.

23.84 COUNTY COUNCILLOR AND PARISH COUNCILLOR REPORTS

Cllr Griffiths made comments earlier in the meeting.

23.85 Date of next meeting - scheduled for Monday, July 10th 2023 at 7pm. The Chair advised he may not be at the meeting. Recent payments to account from bequest and CIL payment to be added to the next agenda for discussion on future spending.

Adopted: _____ Date: _____
Chair of Great and Little Broughton Parish Council