

Great & Little Broughton Parish Council Meeting

Great Broughton Village Hall

Monday 21st October 2019

7.00pm

Minutes

1.Members Present

2. Cllr. Mr D Ashton, Clerk Louise Halliwell, Cllr. Mrs S Wilmot, Cllr Mr D Moreton, Cllr. Mr. M. O'Neill, Cllr Mr R Jones, Cllr. Mrs H Eldabe, Cllr Mr G Ablett,

3. **Apologies for Absence:** -

4. **Guests Present** HDC Cllr Mr Bryn Griffith NYCC Cllr Mrs H Moorhouse, HDC Cllr. Mr Andy Wake

4. Code of Conduct Interest

None

5. Police Report

Police report received and circulated to all Councillor's

6.Public Question Time

There were no public questions

7.Sign as a correct record Minutes of previous meeting.

It was agreed that the minutes from the previous meeting were correct, they were signed and returned to the Parish Clerk

8. Issues discussed

8.1 VASS Signs and Playground Resurfacing

Cllr Moreton had sent information to Councillor's for consideration prior to the meeting. Cllr Moreton proposal based on the guidance supplied by NYCC is to purchase one VASS with the capability to be moved periodically between the southern or northern approaches to the village High Street at an estimated cost in the region of £5,000. The ability to reposition the VASS periodically is a requirement of the NYCC High Ways Agency.

Cllr Moreton asked if the Councillor's thought £5,000 was a reasonable amount to consider spending on this arrangement.

A vote was taken and it was agreed to move forward with this option, however, further information on potential locations points and relocation/ maintenance costs was required.

It was also agreed that Cllr Moreton would speak to Highways and arrange a site meeting to obtain the information prior to the next meeting.

At this point it was also agreed to leave the conversation with Kirkby Parish Council on the possibility of sharing equipment in abeyance until all the information required was obtained.

8.2 Website

The website had been amended to allow it to show in various different browsers, it was also now on a secure server.

It was agreed Cllr. Jones would be the focal point for the design and update of the website. All new content to be sent to Cllr. Jones.

8.3 Accounts Audit

Cllr Moreton and the Parish Clerk had carried out an accounts audit and decided that the records and controls were satisfactory.

8.4 Local plan and service village designation

The Parish Councils submission to reassign the village from its current designation as a Service Village to that of a Secondary Village is still awaiting a formal response.

8.5 Ings Lane Update

An inspection was made on the site on the 1st October 2019 and minor facilities had been removed. Whilst the site is under periodic monitoring another formal inspection is due on the 15th November and the final date for clearance of the site is the 1st January 2020.

8.6 Village Maintenance Tasks

It was agreed that dependant on price either 1 or 2 new picnic tables for the playground would be purchased as one is completely falling apart and the other is stuck in a hedge.

It was agreed that Cllr's Eldabe and Willmott would purchase bulbs up to the value of £50 to plant around the signs at the entrances to the village.

There are many suckers on the trees on the Holme Beck side, Stephen Johnson will be asked to tidy up that area.

Cllr Jones had been asked by a member of the public about rats being seen on the Holme recently. It was explained that this was a seasonal issue, when the fields are harvested the rats are disturbed and are seen around the village

especially along the beck side. If a resident has an infestation issue, they should seek help and advice from Hambleton District Council.

Cllr Willmott had surveyed and identified several right of way/public footpath stiles and support posts that need repairing. These had been reported at least 3 times in the last several years. Cllr Willmott will contact Andy Brown NYCC Rights of Way officer to arrange a site meeting to review the damage. He will decide whether to require the landowners to repair the stiles or suggest means to carry out the repairs.

8.7 Community Infrastructure Levy (CIL) awards

The Parish Council was due to receive a further £4,404.00 in CIL funds bringing the total received to date to £23,639.00.

8.8 Account Filing

The statement of Accounts have been completed, account self-certification forms have been signed by the Chair and Clerk. Cllr Jones has published the accounts on the website and they were also displayed on the Village noticeboard.

8.9 Election Fees

The Parish Council had received a bill of £997.30 for the recent Parish Council election. A breakdown of these fees had been obtained as requested, however, it is still not clear what proportion of the overall cost of the District election these fees relate to. Parish Clerk to make contact with HDC and obtain this information.

8.10 Bank Signatories

Cllr Eldabe and Moreton filled in the forms to agree to become signatories of the Nat.West. account whilst further information is sought re the potential of Internet banking.

Cllr O'Neill agreed to contact Nat.West. Business Banking section to obtain information to determine if their Internet banking controls meet the PCs needs for dual transaction approval.

8.11- Access to Planning Applications

Details of recent planning applications had been sent out via e mail from the Parish Clerk to Councillor's to allow them to give their opinion on planning applications. There did not appear to have been any problems viewing the applications on line so far.

8.12 Playground Resurfacing - Cllr Ablett had obtained some costings and it was agreed not to take these further at this time due to the high cost.

Further options are to be identified and estimates obtained regarding the resurfacing and also given the considerable cost of resurfacing, consideration

was to be given to retaining the bark surface. Cllr. Ablett to provide an options and cost estimate briefing paper to be discussed at the November meeting

9. Any other Correspondence since agenda set

None received

10. Planning Applications

19/01914/FUL – 12 Burdon Way - Revised application for the construction of an industrial storage building incorporating office space - No objections registered with HDC

19/01702/FUL – Broughton Bridge Cottage - Retrospective application for the construction of a summer house- Objections registered with HDC

11. Any decisions taken by HDC Planning since agenda set

12. Play Area

Bi Weekly Inspection

There was concern over the state of the 2 picnic tables in the play area. One is in very poor repair and one is damaged and wedged in the hedge. It was agreed that a quote would be obtained to replace up to two tables.

The green bench requires repainting.

There were no signs of moles

13. Financial Statement

There were 4 cheques issued between the September meeting to date.

1. Parish Clerk salary £250.58

2. RoSPA Report £111.60

3. Village Hall Contribution £750

4. Stokesley Library contribution £200

Based on the latest bank statements, the current account balance is: £24,273.23 (including £19,235.71 Community Infrastructure Levy) and the Reserve Account remains at £11,733.93

14. Any Other Business

It was agreed to provide a cheque for £750 annual contribution to the Village Hall.

It was agreed to provide a cheque for £200 contribution to Stokesley Library.

It was agreed the Parish Clerk would obtain a quote for repairing or replacing the Noticeboard outside the Village Hall.

Next meeting to be held on November 11th at 7pm